

REPORT TITLE: CAR PARKING AND ACCESS - IMPROVEMENT PROGRAMME
UPDATE

24 JANUARY 2024

REPORT OF CABINET MEMBER: Cllr Kelsie Learney

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WARD(S): ALL WARDS

PURPOSE

The proposed Parking and Access Improvement Programme for 2024/25 and an indicative programme for 2025/26 directly support the Council priority of supporting a vibrant local economy and the enhanced focus on pride in place. The aim of the programme is to enhance the customer experience, improving accessibility, safety and signage while, improving air quality and reducing carbon.

The programme consists of both capital and revenue expenditure and is part of the Council's Asset Management Plan and delivery of the Parking and Access Strategy across the whole district.

The programme supports the City of Winchester Movement Strategy which recognises the importance of parking provision as a means to help manage traffic movements through the city and, as part of this objective, the need for additional park and ride provision has been identified. Parking management is also a tool to support wider traffic management which enables us to address the Climate Emergency and improve air quality.

The report also covers progress made in the 2023/24 programme for maintaining and improving parking assets and sets out additional proposals for maintenance and enhancement of car and cycle parking for 2024/25 and beyond including proposals for digital transformation and customer service improvements in relation to parking services.

An update is provided within this report on works to be delivered or that are no longer required as the business needs have changed. Aspects such as post Covid recovery and the County Council taking back the on-street parking enforcement and traffic

management agency agreements have required a significant amount of planning and staff resource. In addition, inflation has impacted on the cost of improvement works and contracts. Despite this good progress has been made in the delivery of improvements through 23/24 and progression of works for 24/25.

RECOMMENDATIONS:

That Cabinet:

1. Subject to Full Council approval of the Budget and Capital Investment Strategy in February 2024, approve expenditure of £753,000 for the car park major works programme 2024/25 as outlined in appendix A.
2. Delegate to the Head of Programme – Place, in consultation with the Corporate Head of Asset Management and Cabinet Member for Climate Emergency, authority to make minor adjustments to the programme in order to meet maintenance and operational needs of the car park service throughout the year, as required, procure works as set out in this report and devise a suitable evaluation model and conclude the required processes.
3. Delegate to the Head of Programme – Place, in consultation with the Cabinet Member for Climate Emergency approval to agree an evaluation model, seek tenders and complete the process for a contract to run and provide car park payment and related back-office systems.

IMPLICATIONS:

1 COUNCIL PLAN OUTCOME

- 1.1 On-going investment in the Council's parking infrastructure is consistent with the Council Plan in relation to delivering against the priorities of tackling the climate emergency, creating a greener district with better air quality, and a vibrant local economy as managing our car parking offer, which includes investment in infrastructure, helps to influence customer choices and behaviour as well as supporting the local economy.
- 1.2 The planned works help to underpin the adopted Parking and Access Strategy and take full account of the City of Winchester Movement Strategy (WMS). They also support the 'pride in place' activities which is a key area of focus for the city council. Anti-social behaviour can be detrimental to resident and visitor perceptions of the city centre so the works outlined in this report also support improvements to reduce the impact of anti-social behaviour. Much work has been undertaken in car parks to actively remove graffiti, deal with vandalism and to undertake regular security patrols in the council's car parks impacted by such activity. Officers have also been working with partner organisations to address vandalism and antisocial behaviour.

2 FINANCIAL IMPLICATIONS

- 2.1 The total programme of works identified in this report amounts to £2,237,000 in 2024/25.
- 2.2 Of the total programme, approval for expenditure is sought for £753,000 in 2024/25. Of the proposed works, £75,000 will be funded from the capital receipts reserve and £678,000 from the car parks property earmarked reserve. The balance of this reserve as at 31 March 2023 was £2.044m.
- 2.3 The items in section 13.2 are significant works and are subject to separate business cases and approvals. Further detail is provided in the supporting information below.
- 2.4 Investing in parking and access infrastructure seeks to encourage parking behaviour in accordance with strategy objectives and will help to reduce the rising costs of management of our facilities. This is an important component in implementing our Parking and Access Strategy across the District and will, in addition, help to prevent any claims against the Council resulting from accidents or other incidents in car parks.

3 LEGAL AND PROCUREMENT IMPLICATIONS

- 3.1 Under section 1 of the Localism Act 2011, the Council has the power to undertake any activity a normal person could undertake, for the benefit of the authority, its area or persons resident or present in its area. The Council is satisfied it has the enabling power(s) to procure and award a contract for works, goods or services following a robust procurement exercise.

3.2 The Council has an obligation as a best value authority under section 3 of the Local Government Act 1999 to “make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness” together with a duty of care to the public to ensure that both the car parks and park and ride facilities are safe to use and maintained in a condition that is fit for purpose. It is considered by officers that the proposed programme assists the Council to meet these requirements.

3.3 Any procurement for works, goods and services will be in line with the Council’s Contract Procedure Rules and Public Contract Regulations 2015 (PCR2015) and subsequent contracts managed in-line with the Council’s Contract Management Framework.

4 WORKFORCE IMPLICATIONS

4.1 The majority of works will be managed or delivered ‘in house’ by the Council’s Parking, Estates, Special Maintenance and Transport and Engineering Teams. Delivering the programme of work included in this report will require officer time to plan, organise and to implement.

5 PROPERTY AND ASSET IMPLICATIONS

5.1 Works are in line with the Council’s Asset Management Programme and reflect the operation of Council car parks.

6 CONSULTATION AND COMMUNICATION

6.1 The proposals in this paper are as set out in the Winchester Movement Strategy and the Parking and Access Strategy and reflect the consultation results of both. The Parking and Access Strategy was agreed by Cabinet on 11th March 2020 and the Winchester Movement Strategy was approved by Cabinet on 20th March 2019.

6.2 Where major works are undertaken, local ward councillors will be consulted before works begin.

7 ENVIRONMENTAL CONSIDERATIONS

7.1 Environmental considerations have informed the programme in terms of delivering measures which will help to reduce our carbon footprint in line with the Climate Emergency declaration and commitment to improve air quality in Winchester particularly in respect of energy efficient lighting systems, future provision of electric vehicle charge points, cycle parking and park and ride provision.

8 EQUALITY IMPACT ASSESSEMENT

8.1 An Equality Impact Assessment has been undertaken in relation to the overall programme of works set out in appendix B of this report. A significant number of the Council’s car parks have achieved Disabled Parking accreditation from

Disabled Motoring UK. Individual actions which may have an impact on equality matters will be assessed on a case by case basis.

9 DATA PROTECTION IMPACT ASSESSMENT

9.1 All new projects will note and adhere to any requirements regarding Data Protection and GDPR, both internal and external, and with the recommendations of the data impact assessment.

10 RISK MANAGEMENT Risks are set out below.

Risk	Mitigation	Opportunities
Property – failing to maintain Council property in an attractive and safe condition may lead to complaints, reduced usage and claims against the Council.	Continued inspection and associated investment to address defects means that car parks remain fit for purpose and are safe.	Opportunities to explore new technology in areas such as energy efficient lighting, emissions reductions and new build facilities and reduce costs whilst including measures, which address the Climate Emergency.
Community Support – Poor car parking will undermine confidence in the Council to support its communities.	Maintain and improve the parking and access offer.	Utilise the RingGo contract for phone payments which offers significant benefits to customers and the council
Timescales	n/a	n/a
Project capacity, - – Inadequate resources result in a failure to deliver projects and impacts of over running.	Additional staff employed to deliver projects where needed. Proposals have been assessment against available resources.	Use car parking reserve to fund officer post to enable delivery of workload
Financial / VfM – failing to have safe and well managed car parks and reliable /working parking machines that give customers a range of payment options, may result in loss of income and detrimentally effect the implementation of the Parking & Access Strategy	Investment in replacing machines each year has taken place and this has enabled customers in all town centre car parks to have a range of payment options and ensured that customers are able to make payment. It also means that the Council's parking stock is Payment Card Industry ['PCI'] compliant and will help to assist in achieving Digital Transformation Projects such as the new Council reception project.	Creates efficiencies and delivers customer aspirations enhancing the Council's reputation.

Financial - Costs	Increasing prices in the current period of high inflation could limit the number of projects that can be delivered for this budget.	Getting fixed priced quotes where possible and careful budget management of the programme at project level.
Legal – The Council has an obligation to maintain its car parks in a safe condition for all users.	Maintaining car parks in a safe condition helps to minimise claims from injuries and damage to vehicles; this helps to reduce any possible reputational damage and financial claims.	
Innovation - Missing opportunities to invest in new technology including energy efficient lighting would mean that the Council would fail to realise energy efficiencies/reductions in our carbon footprint and other savings.	The Council continues to investigate and implement lighting and other measures to improve the parking and access stock and to reduce energy consumption costs and the Council's carbon footprint.	
Reputation - Failing to maintain car parks and to carry out preventative and reactive repairs to an acceptable standard may damage the reputation of the Council and attract criticism from customers as well as reducing use and therefore income.	By carrying out a programme of condition surveys and other inspections and subsequent repairs, the Council will ensure it has attractive and safe car parks which will encourage use.	Safe and well managed car parks, should encourage additional use and will provide for the needs of all members of our communities.

11 SUPPORTING INFORMATION:

11.1 The Parking and Access strategy is publicly available on the parking pages of the council's website. [Winchester Parking and Access strategy -](#)

The Parking and Access Strategy was formulated alongside the Winchester Movement Strategy (WMS) to ensure it contributes to its core priorities of reducing city centre traffic, supporting healthier lifestyle choices and providing investment in infrastructure to support sustainable growth. It should be noted that the County Council has now taken back control of on-street parking from October 2023. The City Council will remain responsible for public car parks so it is important that both authorities continue to work together through joint parking and access plans for on and off-street parking and to ensure that both

approaches are aligned and support the Winchester Movement strategy objectives.

- 11.2 The parking and access improvement programme sets out the spending plans for 2024/25 incorporating both capital and revenue costs. It consists of a variety of works including building improvements; maintenance and equipment replacement; car park resurfacing and improvements; future parking provision; new software solutions to improve efficiency and deliver customer expectations, as well as improvements to reduce the Council's carbon footprint. These include improving cycle parking across the district catering for different types of bicycles and the needs of different areas. These improvements have been informed by consultation with key stakeholders and is being planned and delivered in partnership with the County Council and Town and Parish Councils. A further joint project with the County Council is the development of Local Cycling and Walking Improvement Plans for Winchester and the remaining part of the district. A draft plan has been produced and consulted upon for Winchester and is currently being revised to take account of comments received. The plan for the rest of the district is being developed with key input from stakeholders and should be ready in draft form later this year.
- 11.3 Some funding has been allocated from the parking and access programme to support bus services. The bus industry is still recovering from the impact of covid and passenger numbers are still less than they were pre-covid. Also, the County Council is currently considering its own funding across all service areas including bus support. As such the way this programme supports bus services in the future needs further thought and discussion with the County Council. It should be noted that a new park and ride bus contract will be awarded in April 2024 following a tendering exercise and that the buses will thereafter be running on hydro-treated vegetable oil.
- 11.4 It is intended to seek tenders during 2024 for a new contract to provide and maintain the council's car park payment systems and associated back-office systems. This is intended to reduce costs and improve the service in terms of usability and allowing for future enhancements to the service.
- 11.5 The programme set out in this report includes expenditure proposals for 2024/25 and an indicative programme for 2025/26. For 2024/25 the total proposed programme including any carry forwards amounts to £2,217,000 of which £1,917,000 is classified as capital expenditure and £300,000 as revenue expenditure.
- 11.6 The programme set out in detail in Appendix A reflects the current needs and priorities of the Council and helps deliver the Council Plan in terms of its sustainable transport, asset management and broader strategic objectives. In particular this programme of works is seeking to:
- encourage a change in parking behaviour to support carbon and air quality objectives;
 - improve and maintaining health and safety;

- deliver our general obligations for maintenance and equipment replacement in relation to its assets;
- provide additional cycle and car parking provision where appropriate;
- enhance digital transformation;
- reduce the Council's energy consumption;
- improve customer service

12 **2023/24 Programme – Progress**

12.1 As an update on works that have taken place since the previous report to Cabinet in January 2022 (CAB 3384), the following projects have been undertaken or are in the process of being completed.

12.2 The total programme for 2023/24 was £580,000.

Improved air quality and lower carbon	Progress
Park and Ride improvements £100,000 Resurfacing and repair works are required in the park and ride car parks to improve usage, particularly at St Catherine's. Following the completion of works at Barfield, the remainder works will be carried out this year in St Catherine's.	These works at St Catherines are being programmed and will commence in March.
To continue to support cycling provision and study - £20,000 Ongoing work to improve the provision of secure cycle parking and access across the District – with better provision for electric bikes, cargo bikes and improved CCTV coverage of bike parking areas.	Cycle shelters have been added in Colebrook street and Middle Brook Street Car Parks, with additional CCTV in Middlebrook street and with cargo bike stands added to Colebrook street and Kings walk. New cycle parking added in Alresford.
Improved car park signage - £35,000 Ongoing work to improve signage and information to encourage usage in line with the car park and access strategy.	Good progress made with significant updates to tariff boards, signage to support the use of park and walk car parks, and additional signage to support parking and access in the market towns.
Development and delivery of parking and access strategy actions in the market towns - £25,000 To improve condition and effectiveness of the main market towns in line with parking and access plans.	Number of improvements made, such as new bin stores for commercial use in Bishops Waltham, relining schemes and enhanced signage both in car parks and highway directional signs have all been completed.

Chesil MS – additional CCTV - £75,000	Additional CCTV cameras to be installed in Chesil multi-storey car park commencing in February.
Additional CCTV is required at the Chesil MS car park in order to extend the coverage of the cameras to support improved usage of the park and walk car parks. £25,000 of this is carried forward from 22/23	

Modern Payments and enforcement	
Pay machine upgrade - £75,000	On target to upgrade payment machines in district and park and ride car parks during 23/24. (4 in Wickham, 2 in Bishops Waltham, and upgrades to all in Park and Ride car parks, so that card, coin and Phone payment is possible in all locations)
To roll out improved payment machines to reduce ongoing maintenance costs and improved customer service. Carried over from 22/23.	
Upgrade to public WIFI - £20,000	Continuing to review options for delivery, but likely to extend to 24/25 due to technical complexities.
To enable phone payment throughout large central car parks, which in turn reduces the need for machines and cash collection at high cost. Carried over from 22/23	
Improved customer service - £10,000	This is being considered as part of the review of payment systems and back office functions to be undertaken during 2024.
Purchase of letter response master system or equivalent (carried forward from 22/23).	

Accessible and safe	
Garnier Road surfacing - £20,000	Good progress with work completed providing two new accessible disabled spaces.
Installation of two signed disabled bays in Garnier road car park and associated signage. This now enables better access to the Handlebar Cafe, Hockley viaduct, St Catherine's Hill and the Itchen Navigation Heritage Trail for people with limited mobility as well as better management of the car park. Further consideration will be given to the management and charging mechanism used at this car park, including potential for EV charging installation.	
CCTV – camera review and replacement programme - £75,000	Following an upgrade to the CCTV system which was completed last year we can now focus on providing addition cameras and coverage focussing on known priorities and problems areas working in
Work to undertake replacement CCTV cameras to upgrade where requirement is greatest.	

	<p>partnership with community safety team.</p> <p>It is hoped that this can be completed in 2024/25.</p>
<p>Car park repairs and remarking £75,000</p> <p>Responsive repair and maintenance works across the Council's car parks as required throughout the year – including improved walking routes through car parks where appropriate, and painting of Chesil street car park stairwells with anti-graffiti paint. In addition, whilst not requiring expenditure in 23/24, looking forward to potential expenditure in 24/25, a review of options for improved variable messaging and traffic and space counting technology will be undertaken. In addition a review and update of the payment systems in Middle Brook street and the Brooks car park.</p>	<p>Some works to Friarsgate car park following a condition survey were completed including repainting, relining and some electrical works.</p> <p>Condition surveys for other car parks are currently being considered and future works will be planned accordingly.</p>

Capacity to deliver	
<p>Project officer - £50,000</p> <p>To employ a fixed term resource to add to the parking team to enable delivery of these projects. This is the cost of 1 year's provision.</p>	<p>Resource now in place and spending time on supporting projects set out in this programme of work.</p>

12.3 The following major works are subject to separate previous approval:

Works subject to separate approval	
<p>Upgrades to public toilets – £210,000</p>	
<p>£200,000 was originally allocated to refurbish and improve the Chesil and Worthy Lane car park public toilets to ensure they are safe to use, reduce maintenance, reduce time when out of use, and improve the customer experience, meeting current design expectations.</p> <p>Following cost investigations, the budget was increased in year to £210,000 and now also includes refurbishments to the toilets at South P&R and St Catherine's P&R</p>	<p>Tendering for these works as set out below will commence shortly.</p> <p>Works at Chesil (£75k), Worthy Lane (£85k), South P&R (£25k), and St Catherine's P&R (£25k) are due in 2023/24.</p>
<p>Chesil Multi-Storey – £299,000</p>	
<p>£350,000 was approved for expenditure for the replacement of fire doors and the resurfacing of the top floor. The fire doors were replaced in 2020 at a total</p>	<p>Work on resurfacing top floor of Chesil is now</p>

cost of £51,000 with the resurfacing and waterproofing of the top floor remaining.	scheduled for summer 2024.
Chesil Multi-Storey additional works - £620,000	
A budget of £500,000 has been allocated to replace 2 lifts in the car park which are nearing the end of their useful lives and are no longer economical to repair. In addition, a budget of £120,000 has been allocated to replace the existing LED lighting throughout in 2024/25.	LED lighting replacement scheduled for June / July 2024. Review of the Chesil lift replacement now scheduled for 27/28 after review of lifespan
The Dean - New Alresford £1,005,000	
Officers are working with the developer and the land agent to help bring forward a development at The Dean in New Alresford, including a new public car park. A planning application has been submitted and is currently being considered. .	Planning application submitted and awaiting determination.

13 2024/25 Programme – Proposed

- 13.1 These tables set out the proposed programme, subject to agreement for 24/25. The total programme not funded from elsewhere is budgeted as £633,000

Improved air quality and lower carbon	Proposed value
To continue to support cycling provision and study	£20,000
Ongoing work to improve the provision of secure cycle parking and access across the District – with better provision for electric bikes, cargo bikes and improved CCTV coverage of bike parking areas.	
Improved car park signage	£25,000
There will be a need to continue improving signage, both within and directing to the car parks to ensure residents and visitors are able to take advantage of the range of tariffs and payment mechanisms available to them and to encourage use of car parks in line with the parking and access strategy.	
Development and delivery of parking and access strategy actions in the market towns	£25,000
To improve condition and effectiveness of the main market towns in line with parking and access plans.	
Improved lighting	£25,000

To update and improve lighting in the park and walk car parks to support increased use during free periods.	
Additional EV charging	£50,000
An additional rapid charging point to be installed at the Winchester Sport and Leisure Park .	

Modern Payments and enforcement	
Pay machine upgrade	£75,000
To roll out improved payment machines to reduce ongoing maintenance costs and improved customer service. On target to change the machines in some market town car parks and park and ride car parks during 2023/24.	
Upgrade to public WIFI	£20,000 (C/F)
To enable phone payment throughout large central car parks, which in turn reduces the need for machines and cash collection at high cost. Carried over from 2023/24.	
Improved customer service	£30,000 (incl. £10k C/F)
Improvements to payment systems and associated the back office parking system.	

Accessible and safe	
CCTV – camera review and replacement programme	£88,000 (incl. £75k C/F)
Work to undertake replacement CCTV cameras to upgrade where requirement is greatest.	
Car park repairs and remarking	£75,000
Responsive repair and maintenance works across the Council's car parks as required throughout the year – including improved walking routes through car parks where appropriate, and painting of car parks with anti-graffiti paint.	
Re-build of Middle Brook street car park	£250,000
The re-surfacing and re-organisation of Middle Brook street car park to improve the surface and simplify the parking and increase accessibility from all sector of the community. Subject to further engineering work	
Review of Brooks car park air handling system	£20,000
Undertake a specialist review of the Brooks car park air handling system to understand long	

term maintenance and replacement requirements	
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Capacity to deliver	
Project officer	£50,000
To employ a fixed term resource to add to the parking team to enable delivery of these projects. This is the cost of 1 year's provision.	

13.2 The following major works are subject to separate previous approval:

Works subject to separate approval	
Chesil Multi-Storey – £299,000	
£350,000 was approved for expenditure for the replacement of fire doors and the resurfacing of the top floor. The fire doors were replaced in 2020 at a total cost of £51,000 with the remaining works, the resurfacing and waterproofing of the top floor, now expected to be completed in 2024/25.	Work on resurfacing top floor of Chesil scheduled for summer 2024.
Chesil Multi-Storey LED lighting - £120,000	
A budget of £120,000 has been allocated to replace the existing LED lighting throughout in 2024/25.	LED lighting replacement scheduled for June / July 2024.
The Dean - New Alresford £1,065,000	
	Planning application has been submitted and yet to be determined.

13.3 The ventilation system in the Brooks has been in operation since its opening. This is potentially a very significant cost to upgrade or replace and is outside the scope of this decision. It will require investigation to identify the timing and value required and to ensure the parking reserve has the capacity to respond to this requirement. This needs to be subject to review for addition to the long-term capital programme.

14 OTHER OPTIONS CONSIDERED AND REJECTED

14.1 If we do not invest in decarbonisation and air quality initiatives, we will fail to deliver core council priorities in both these areas

14.2 Not investing in Council car parks and their infrastructure may lead to financial loss if car parks are not able to be used or are unattractive to drivers. Losses may also result if accidents occur which generate successful claims against the Council. There is also a risk of reputational damage to the Council, and an adverse impact on the city and market towns' economies, through lack of good quality parking provision which help to underpin these locations in terms of meeting business and visitor needs.

BACKGROUND DOCUMENTS:-

Previous Committee Reports:-

CAB 3070 Q1 FINANCE AND PERFORMANCE MONITORING 19th September 2018 (Brooks' lighting upgrade)

CAB3060 Q4 2017/18 FINANCIAL AND PERFORMANCE MONITORING 18th July 2018 (Virtual permits)

CAB3284 CAR PARKS MAJOR WORKS PROGRAMME 2021/22

CAB3335 General Fund Budget 17th February 2022

CAB3374 General Fund and Mid Term financial Strategy 15th November 2022.

Other Background Documents:-

[Winchester Movement Strategy](#)

[Winchester Parking and Access strategy -](#)

APPENDICES:

Appendix A – Proposed work programme for 23/24 and indicative programme for 24/25

Appendix B Equality Impact Assessment

APPENDIX A

CAR PARK / ITEM	PROJECT	Capital	Revenue	TOTAL
<u>2024/25</u>		£	£	£
Improved air quality and lower carbon	To continue to support cycling provision and study		£20,000	£20,000
	Improved car park signage		£25,000	£25,000
	Development and delivery of parking and access strategy actions in the market towns		£25,000	£25,000
	Improve lighting	£25,000		£25,000
	Additional rapid charging at Winchester Sport and Leisure Park	£50,000		£50,000
Modern payments and enforcement	Pay machine upgrade		£75,000	£75,000
	Upgrade to WIFI (c/f)	£20,000		£20,000
	Improved customer service (incl. £10k c/f)		£30,000	£30,000
Accessible and Safe	CCTV – camera review and replacement programme (incl. £75k c/f)	£88,000		£88,000
	Car park repairs and remarking		£75,000	£75,000
	Re-build of Middle Brook street car park	£250,000		£250,000
	Review of Brooks car park air handling system		£20,000	£20,000
Capacity to deliver	Project Officer		£50,000	£50,000
Total expenditure to be approved		£433,000	£320,000	£753,000
Other works subject to separate approval				
Chesil MS (approved to spend)	Resurfacing and waterproofing of the top floor. Budget and expenditure has already been approved.	£299,000		£299,000
Car Park at the Dean (approved to spend)	Acquisition of land and car park development, subject to planning related funding	£1,065,000		£1,065,000
Chesil MS	Replacement of LED lighting	£120,000		£120,000
		£1,484,000	-	£1,484,000
TOTAL PROGRAMME		£1,917,000	£320,000	£2,237,000

<u>Indicative 2025/26</u>		£	£	£
Improved air quality and lower carbon	To continue to support cycling provision and study		£20,000	£20,000
	Development and delivery of a parking and access strategy for the market towns		£25,000	£25,000
	Improved car park signage		£25,000	£35,000
Accessible and Safe	CCTV camera review and replacement programme	£75,000		£75,000
	Car parking repairs and remarking		£25,000	£25,000
Variable message signage	Work with Hampshire County Council to develop appropriate technological solution for electronic signage	£50,000		£50,000
Capacity to deliver	Project officer		£50,000	£50,000
Total		£125,000	£145,000	£280,000

Appendix BEquality Impact assessment

Directorate:	Your Service Area:	Team:	Officer responsible for this assessment:	Date of assessment:
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	Question	Please provide details
1	What is the name of the policy or project that is being assessed?	Parking and access projects
2	Is this a new or existing policy?	This programme of work supports delivery of existing policies including the Winchester Movement Strategy, Parking and Access Strategy, air quality management area and carbon reduction targets.
3	Briefly describe the aim and purpose of this work.	parking and access projects as set out above
4	What are the associated objectives of this work?	As set out above, to support visitor infrastructure in safe and economical manner and conserve long term assets This work supports air quality and carbon reduction objectives.
5	Who is intended to benefit from this work and in what way?	Residents and visitors to Winchester
6	What are the outcomes sought from this work?	Project dependent – but improved community safety, reduced cost and climate change
7	What factors/forces could contribute or detract from the outcomes?	Local or national forces and factors.
8	Who are the key individuals and organisations responsible for the implementation of this work?	Staff and partners of the city council
9	Who implements the policy or project and who or what is responsible for it?	Parking services

		Please select your answer in bold . Please provide detail here.		
10a	Could the policy or project have the potential to affect individuals or communities on the basis of	Y	N	We do not believe so.

	race differently in a negative way?			
10b	What existing evidence (either presumed or otherwise) do you have for this?	Customer feedback and assessment of best practice and guidance.		
11a	Could the policy or project have the potential to affect individuals or communities on the basis of sex differently in a negative way?	Y	N	We do not believe so.
11b	What existing evidence (either presumed or otherwise) do you have for this?	Customer feedback and assessment of best practice and guidance.		
12a	<p>Could the policy or project have the potential to affect individuals or communities on the basis of disability differently in a negative way?</p> <p><i>you may wish to consider:</i></p> <ul style="list-style-type: none"> • <i>Physical access</i> • <i>Format of information</i> • <i>Time of interview or consultation event</i> • <i>Personal assistance</i> • <i>Interpreter</i> • <i>Induction loop system</i> • <i>Independent living equipment</i> • <i>Content of interview)</i> 	Y	N	<p>Changes and improvements to car parks could affect individuals and their access if not designed carefully</p> <p>Important considerations include the location and availability of disabled and mother and toddler parking provision, the height of payment machines, the type of signing used, lighting and the provision and maintenance of lifts.</p> <p>All of these factors are carefully considered in the design and installation of schemes and equipment in car parks and reflected in the improvements that we are bringing forward.</p> <p>Reference is made of the results of our resident's survey and census data to inform our decisions.</p>
D12b	What existing evidence (either presumed or otherwise) do you have for this?	Reference is made of the results of our resident's survey and census data to inform our decisions.		

		<p>We also regularly talk to representatives' groups such as the BID, Chamber of Commerce and local town and parks council to identify issues and solutions to local concerns.</p> <p>We review any complaints received and take appropriate action. Our Civil Enforcement Officers regularly receive direct feedback from customers in our car parks which we consider carefully and reflect in any proposals being brought forward.</p>		
13a	Could the policy or project have the potential to affect individuals or communities on the basis of sexual orientation differently in a negative way?	Y	N	We do not believe so.
13b	What existing evidence (either presumed or otherwise) do you have for this?	Based on best practice and customer feedback.		
14a	Could the policy or project have the potential to affect individuals on the basis of age differently in a negative way?	Y		Access could be affected by several issues such as lighting levels, heights of payment machines, provision of disabled parking spaces, steps and or lift provision.
14b	What existing evidence (either presumed or otherwise) do you have for this?	Customer feedback and assessment of best practice and guidance.		
15a	Could the policy or project have the potential to affect individuals or communities on the basis of religious belief differently in a negative way?	Y	N	We do not believe so
15b	What existing evidence (either presumed or otherwise) do you have for this?	Customer feedback and assessment of best practice and guidance		
16a	Could this policy or project have the potential to affect individuals on the basis of gender reassignment differently in a negative way?	Y	N	We do not believe so

16b	What existing evidence (either presumed or otherwise) do you have for this?	Customer feedback and assessment of best practice and guidance		
17a	Could this policy or project have the potential to affect individuals on the basis of marriage and civil partnership differently in a negative way?	Y	N	We do not believe so
17b	What existing evidence (either presumed or otherwise) do you have for this?	Customer feedback and assessment of best practice and guidance		
18a	Could this policy or project have the potential to affect individuals on the basis of pregnancy and maternity differently in a negative way?	Y	N	We do not believe so
18b	What existing evidence (either presumed or otherwise) do you have for this?	Customer feedback and assessment of best practice and guidance		

19	Could any negative impacts that you identified in questions 10a to 15b create the potential for the policy to discriminate against certain groups on the basis of protected characteristics?	Y	N	Potentially yes in relation to age, disability
20	Can this negative impact be justified on the grounds of promoting equality of opportunity for certain groups on the basis of protected characteristics? Please provide your answer opposite against the relevant protected characteristic.	Y	N	Race: Sex: Disability: details included above Sexual orientation: Age: details included above. Gender reassignment: Pregnancy and maternity: Marriage and civil partnership: Religious belief:
21	How will you mitigate any potential discrimination that may be brought about by your policy or project that you have identified above?	Through good provision of lighting, signing, payment machines, disabled car parking, and good access via lifts etc.		
22	Do any negative impacts that you have identified above impact on your service plan?	Y	N	Yes and addressed through ongoing improvements and adaptations.

Signed by completing officer	Campbell Williams
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Signed by Service Lead or Corporate Head of Service	Andy Hickman